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## STUDENT PLAGIARISM AND CHEATING POLICY

This policy is designed to inform students undertaking training at First Aid Certification and Training. This policy outlines the rights of the students and the duties of the Staff at First Aid Certification and Training.

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FACT Policy 4.0

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## WHAT IS PLAGIARISM

### Definition

Plagiarism is the "wrongful appropriation" and "purloining and publication" of another author's "language, thoughts, ideas or expressions," and the representation of them as one's own original work.

## WHAT IS CHEATING

### Definition

Generally, describes various actions designed to subvert rules in order to obtain unfair advantages. This includes acts of bribery, cronyism and nepotism in any situation where individuals are given preference using inappropriate criteria.

## WHAT IS COPYRIGHT

### Definition

Copyright is the exclusive right given to the creator of a creative work to reproduce the work, usually for a limited time. The creative work may be in a literary, artistic, educational, or musical form. Copyright is intended to protect the original expression of an idea in the form of a creative work, but not the idea itself.

## WHAT IS OUR POLICY

Plagiarism is considered academic dishonesty and a breach of journalistic ethics. It is subject to serious sanctions such as expulsion. It is quite reasonable to research material in the course of undertaking assessment. All sources, however, must be clearly referenced. FACT 's CEO takes a very strict approach to plagiarism and proven incidents will not be tolerated. Any caught plagiarising cheating or infringing on copyrights will be removed from the class and will be required to rebook and extra cost.